
In Attendance

Present: Nicolette Hansen, Grant Murray, Ryan Pilkington, Michelle Webb-Atkinson, Rachael Findlay-Clarke, Natalee Scripps-Hawkins, Benji Potvin and Jonathan Stirling.

In attendance: Shanta Basu (Board secretary)

Administration

- School Docs review -
To do an online review, a comment must be made and that will trigger a notification as an e-mail to Grant.
Action point – all BOT members took a section of the school docs to review.
Concerns & complaints - Michelle
Documentation & review - Jonathan
Employer responsibility - Nicolette
Child protection - Natalee
Learner support – Ryan
Appointment process - Benji & Rachael
- The previous meeting Minutes were approved as true & correct record by Nicolette and seconded by Michelle.
- The vacant school counselor position –

An emergency response fund was released by the Ministry of Education. North shore cluster of Intermediate schools has applied for funding. This equate to 10 hours per 250 students for rest of 2020 after which the school must apply for 2021 if more funds are available. Finding someone to do the job is proving problematic. If successful it would mean that the whole cluster will have someone with a permanent job - 4 days a week.
Concerns about the stress levels of students and families by the time term Term 4 starts
- Correspondence –

Gazettes
- Ad for school secretary – ongoing. It has gone out in the newsletter. It could be put on the local Sunnynook community group on Facebook, maybe North shore times & the Rangitoto Observer. It could be put on the school Facebook page too.

Monitoring

- Principal Grant Murray presented the principal's report to members of the board.

The draft budget prepared by Grant has been based on a roll of 300 students & no income from international students. However, there are 3 international year 7 students who have indicated they will come back.

Grant is still waiting to hear from John Collins regarding the property funding approval decision. Grant spoke to Chrissy Dennison about it.

The school grounds drainage has improved as the grass has settled. The fields are working and there is no wide channel of water like a river flowing through the playground despite so much rain. The 1 extra drain by Block 4 is doing a good job. The cost for repair work to the sunken irrigation channels has been accepted by the Council.

Health & Safety –

Grant has not had his meeting with Hector.

Strategic Plan.

The review of the mission statement & vision has been completed but then Auckland went into Covid level 3.

New appraisal system must be implemented.

Compliance with Appraisal Connector now finished June 2020.

Grant said the ministry of education - Increases in funding including another ORS student. This brings the school to 13k above what was budgeted.

Mathematics extension. Block 1 are doing a few initiatives that encompass all the curriculum. The E pro H challenge is a robotic stem program that kids come together for and in which they utilize their skills. This is a cool thing for students who want to be extended & for practical hands on experience. It is interesting to see who will put hand up for that. We should ensure things like students building robots can go into the papers. Block 1 is doing the Wonder project. They are working with 2 local business - Kaison engineering & Crossfire – 2 ambassadors from Block 1 are working on it.

Strategic review of Goal 4

Not much has progressed due to Covid Level 3 happening.

Transition to secondary school work is on hold. Kahui Ako postponed work with Sandy from TNIS.

Kapa Haka postponed to end of September but with attendance number restrictions was unlikely to go ahead.

Staff PD.

Grant to provide a report for BOT on the uptake of Jacquie Allen's teachings.

Operation of the school in Level 3

Grant return to school is on 31st August. Under level 2 the focus is the wellbeing of students & staff. Emphasis on Health & Safety and contact tracing.

Ministry guidance now was that students were not required to wear masks. Auckland Transport have said that hop card holders must wear masks. It was mandatory on public transport, but Grant will re-in force to wear it on school buses too. The board agreed but are waiting for Thursday's announcement if this is required.

No QR code scanning is required for students as the school has its student management system.

The QR code in office is for all visitors & contractors scan or sign in at office. They are escorted to where they need to go. Attendance registers for teachers. QR codes to be displayed outside for people who the school out of hours eg basketball court.

Grant to distribute the COVID Safety plan with an update.

Benji raised the question what if students left to buy lunch at midday. And what can the school do to stop it happening. Should teachers escort them?

2 members of staff monitor playtime from 10.55am to 11.30am & 12.45pm to 1.30pm lunch time. They also mingle in the playground. So usually 3 staff are always about when the students are out. Grant confident that students will report if anyone leaves school. This is not foolproof but they expected that students hold each other to account.

Natalee said that the Level 2 world different. There were smaller bubbles in playgrounds and must have little pockets of people. There is more control and if absences are flagged by students that is enough. Hence the safety plan should be circulated again. This shows the Board and the school have done what is possible to safeguard against such things.

Nicolette requested that Grant remind parents that students must bring their lunch.

Grant ordered more wet 'n forget sprays, hand sanitizers & wipes which will be delivered Friday. He has told the cleaners to do level 2 cleaning like last time.

EDTECH has presented the Finance budget & depreciation schedule

There is a surplus \$8980

Grant will send out the financial report tomorrow. He said it is looking good to finish the year without a loss.

Grant requested that that it be accepted that that is the depreciation schedule for the year and that the balance sheet budget be approved by the board - Nicolette moved it and Michelle seconded & Jonathan approved it.

Discussions and review

Midyear Assessment data 2020

Grant presented the collated data of midyear assessment for the 3 subjects for Years 7 & 8.

Maths – It was felt this subject was the strongest. Other 2 or Reading & Writing were lower.

Grant said the feedback received from Westlake Girls and Boys felt the Wairau Intermediate students' numeracy & literacy was better than other feeder schools.

The Board felt this data was encouraging as a baseline true measure of where the school is really at.

There was a lack of exposure to good writing.

While we need to ensure the "below" students are supported to improve and highlight factors for at risk kids; we also need to investigate what is working for the above students and how these techniques can help with whole school.

Focused inquiry & teaching inquiry can help us answers that.

Successes & celebrations are important as a measure of where this is going.

It was generally agreed that having uniform data like this was helpful. The progress made & expected figures will be helpful for reference and of year and comparing this years yr 7s with their progress next year as year 8s.

Kahui Ako

The communication between schools with the Kahui Ako is a wonderful concept according to Grant. The present government may stop these and the money will be put in other areas of education. If it went into learning support that would be good.

Principals meetings are once a month. Next one will be mid Sept. Grant asked to delegate if he can't make them so we have a presence.

Nicolette asked if there were any newsletter that they share for information. Grant said he had seen nothing for the last 3 months except minutes of the meetings. Rachael found Kahui Ako newsletter term 3 and circulated that.

The meeting ended with a discussion on the wellbeing of students in present situation.

The attendance was few in Level 3.

Ryan said the online learning this time is vastly different approach in Block 1 as the time length of the alert level is uncertain. However, it has been good with 70% students engaging. Teachers are interacting with students trying to get 100% involved. They are checking in and most student's wellbeing is good at home. Learning tasks are given out. They are having a pancake breakfast morning and on Friday will be campfire class. It has been great.

Sometime teachers have come into school as they need a quiet place where they can interact with their class.

Meeting closure

The motion to adjourn was made at 8.10 pm and passed unanimously.

Action Point	Owner	Due Date
School Docs to review – 1 section each	All	Sept meeting
report on the uptake of Jacquie Allen's teachings	Grant	Sept meeting
COVID Safety plan for Level 2.5 with an update	Grant	14/9/20
Kahui Ako updates to BOT after the monthly meetings	Grant	Ongoing each month before BOT meeting

The above minutes are a true and correct.

Signed, Chairperson of the board:

Dated:

Next Meeting

29th Sept 2020 – 6.30pm (Via Zoom - TBC)