

### In Attendance

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Present: Nicolette Hansen, Grant Murray, Ryan Pilkington, Rachael Findlay-Clarke, Natalee Scripps-Hawkins, Jonathan Stirling & Benji Potvin.

Apologies: Michelle Webb-Atkinson

In attendance: Shanta Basu (Board secretary)

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### Principal Grant Murray's report

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Principal Grant Murray presented his report on re-opening of school under Covid - 19 Alert Level 2.

Grant said the staff have come back and are happy with the precautionary measures taken by the school. Natalee helped Grant prepare a Safety Plan for staff return to school. One of the staff said her GP approved of the safety plan and saw no concerns.

On the first day of school opening on 18<sup>th</sup> May - 43 out of 285 students were away. This was stable through till Thursday. On Friday, 51 students were away mainly due to a prevailing stomach bug.

On Monday, only 21 students were absent mostly due to sickness reasons. 1 student is not coming back as her family moved out of Auckland.

Grant released a senior staff for a day a week to prepare the Google classroom online learning for the 25 students who were away and doing online classes. He said rather than every teacher who had students away taking time out to do so, one teacher just did the whole lot.

Some students who are not coming back are also not going on line to study. Now the school sends a text out to the students who said they will be learning online and then did not go online at all.

Every Friday, Grant does weekly attendance reports to the Ministry of Education. The Ministry is working on a plan with the parents' involvement to get the students back to school. They are not considering disciplinary measures for truancy yet.

Senior Management Team are reviewing the Safety plan each week. Grant gave a few examples:

- Students who are late to school should not come to office & sign the register like they used to. No children are allowed in the office.
- Parents who want to pick up their child early for doctor appointments, cannot wander into the school, they must stay in the car & wait.
- A parent entered school and used the hall toilet without realizing but was spoken to.

Client school Hobsonville who use tech teachers and class rooms have not come back. They indicated they will be back 5<sup>th</sup> June.

Grant had a preliminary discussion with the staff about the half yearly student report. This year the report will be a letter with a general comment on it. He will have a senior management meeting tomorrow to discuss it in detail. He will share the assessment data with the parent. Grant will make a google doc template on a letterhead. By end of year things will hopefully revert to normal. Grant e-mailed eTap the school software management system, and they advised making changes to the half yearly report form is a daunting task as every school has made similar requests. This will also mean extra charges for the school.

A weekly e-mail / text to parents as part of a regular communication is being considered. This will be a chance to discuss good things about the student not just when something goes wrong.

Grant said the last four weeks has been stressful for staff, but they coped so well so Grant feels very proud to be part of this school. Those who had limited IT skills also chipped in and teachers helped each other out to successfully set up online learning for students .

A thank you letter has been drafted by Nicolette on behalf of the Board for all staff.

Grant organized a morning tea for this Thursday.

Nicolette also suggested a staff lunch at the end of term. Grant said the staff knows that the Board is appreciative of their work.

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### Meeting closure

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The motion to adjourn was made at 5.00pm and passed unanimously.

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The above minutes are true and correct.

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Signed:

Chairperson of the board:

Dated:

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### Next Meeting

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23<sup>rd</sup> June 2020 – 6.30pm in school staff room.